

## **MEETING MINUTES**

### **Augusta Regional Sewer Authority**

**Date: June 15, 2021**

Members present for the meeting as follows:

Randal Smith  
Gary Norris  
Tom Malone  
John Scott  
Greg Mains

#### **Secretary Report**

Minutes for the May 18, 2021 special meeting was approved upon unanimous vote after motion by Tom Malone, and second by John Scott.

Greg Mains passed around the financial statements.

#### **Audit Engagement Letter**

We received an engagement letter from RFH for the June 2020 audit.  
Motion by Tom Malone to accept the RFH engagement letter to begin the audit.  
Second by Gary Norris. Motion passed by unanimous vote.

#### **County Users – Grinder Pump status & issues**

We have some sign ups that will have empty lots. We will keep the pumps for those signed up until January 2022. The user will have to pay for the install.  
We have some that have signed up and should receive pumps but have now decided to not hook up. There are potential legal issues with this that we no control over.  
We have some that want to sign up and it seems we will have extra grinder pumps during the install that may be available to them.

Motion by Tom Malone to keep a grinder pump for a sign up with an empty lot until January 2022. They will be responsible for the cost to install. Second by Gary Norris.  
Motion passed by unanimous vote.

Motion by Greg Mains to open up a sign-up period until July 9 and give money back to those who paid for the previous sign up. The sign-up period is only for those along the project line. Those who sign up during this period will receive a free grinder pump and install. Second by Gary Norris. Motion passed by unanimous vote.

#### **Contractor Discussions**

Discussed Pipeline Status and Issues and WWTP Status and Issues. Brooksville current sewer site needs to be cleaned up to make it accessible. No actions taken.

**Operational and Timing**

Brooksville operation by September.  
County operational timing scattered.  
Augusta operation by November, best case.  
This will force us to look at what it will cost to run without Augusta.

**Brooksville & Augusta Startup Prep/Update Status**

Discussions between cities firming up specific standardized policies.  
There are Federal funds coming to the county for \$304,000. \$145,000 will be coming to ARSA. This will be used to get monitoring in place in Augusta similar to what Brooksville is using. Address I&I.

**Operation Agreements**

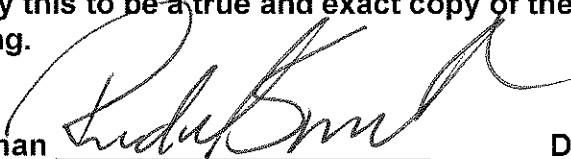
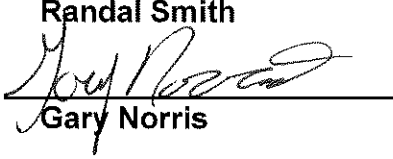
Discussions on operation labor costs and agreements.  
Motion by Greg Mains to start the process to hire Chad Clark as operations manager.  
Second by Tom Malone. Motion passed by unanimous vote.

We have a bill from Sue Brammer for supplies in the amount of \$115.70.  
Motion by Gary Norris to pay the bill. Second by John Scott. Motion passed by unanimous vote.

**Adjournment**

Motion to adjourn by Tom Malone and second by John Scott. Passed by unanimous vote.

I certify this to be a true and exact copy of the minutes of the June 15, 2021 ARSA meeting.

|           |                                                                                              |      |                  |
|-----------|----------------------------------------------------------------------------------------------|------|------------------|
| Chairman  | <br>_____ | Date | 7-29-21<br>_____ |
|           | Randal Smith                                                                                 |      |                  |
| Secretary | <br>_____ | Date | 7-29-21<br>_____ |
|           | Gary Norris                                                                                  |      |                  |